



**Southbank**  
International School  
LONDON'S LEADING IB WORLD SCHOOL

## Diploma Programme Application Requirements

**Westminster campus – Conway Street and Cleveland Street, Grades 11 – 12 (ages 16 to 19)**

All **application forms** must be completed in English and submitted via our [online application system](#).

You are also required to provide the following documents:

**Financial responsibility form** – to be completed by the parent's employer, if they are paying the fees.

**Parent's statement** – minimum of 200 words explaining why you would like your child to attend Southbank.

**Student's essay** – a handwritten, unassisted essay using Southbank's official form (provided on our online application system).

**Three teacher references** – one from the student's Maths teacher, one from the student's English teacher and one from the student's Science teacher. The reference form for your nominated teachers will be generated and sent by our online application system.

**Character reference** – to be completed by the Principal or member of staff who is best able to complete this form (e.g. Guidance counsellor, Homeroom teacher, Housemistress/master, other senior leader). The reference form will be generated and sent by our online application system.

**School reports** – from the past two years (if possible); these reports must be translated into English if they are currently in another language.

**Any relevant supporting documents** – this should include test results, educational psychologist reports, medical information, special learning needs assessment results, etc.

**Scanned copy of the prospective student's passport**

**Scanned copy of both Parents passports**

Please note: students will be asked to complete an online English assessment if their native language is not English.