

Southbank International School IBPYP Academic Integrity Policy

IBPYP Academic Integrity Policy

Southbank students strive for excellence within a community founded on integrity and respect. Allied to the intellectual rigour of the PYP is a strong emphasis on taking responsibility. Taking the IB Learner Profile as their inspiration, Southbank students should endeavour to inquire and to communicate their knowledge and understanding in a principled way. This policy presents the IB and the school's expectations concerning academic integrity.

Academic integrity must be seen as a set of values and skills that promote personal integrity and good practice in teaching, learning and assessment. We acknowledge that to create an ethos which genuinely supports academic integrity, the learning community must have a shared definition of this and related terms. Expectations for academic integrity should be clearly explained to all community members and the consequences of not following these should be agreed. We review and update the Academic Integrity Policy according to IB standards.

Our Practice

The following are our aims for the learning community, these will enable students to develop the skills needed to nurture the values that are the foundation of academic integrity.

For students:

- To understand the reasons why academic integrity is essential
- To learn the skills they need to locate and select information
- To understand that inspiration from the ideas and creativity of others is a necessary and valuable part of learning
- To take responsibility for sharing where they find information, images and ideas and follow school expectations regarding citation and referencing
- To be principled when selecting images and to choose copyright free images in preference to others
- To understand the importance of academic integrity
- To understand what demonstrating academic integrity looks like, appropriate to their age and understanding
- To ensure all work they produce is their own authentic work
- To fully acknowledge the ideas and words of others, according to age-appropriate expectations
- To understand what it means to be honest when completing work.
- To use trusted sources for information and corroborate when necessary
- To showing fairness and respect to the author(s) by citing work correctly accept responsibility for their own actions and words (See table below)
- To read and understand the Acceptable Use and Digital Safety Policy in Grade 2 - 5

For teachers:

- To model good practice in academic integrity for students whilst teaching and in presentations, for example by using copyright free sound and image files, and citing sources
- To teach students to locate, select, paraphrase and summarise information
- To understand the reasons why academic integrity is essential and explicitly teach these to the students
- To establish clear, age-appropriate expectations about citation and referencing with students
- To ensure that assessments do not allow for plagiarised work to meet expectations
- To acknowledge and respect the sources of classroom resources or curriculum documents shared or used in school

Reviewed September 2023

Next to be reviewed September 2025

Southbank International School IBPYP Academic Integrity Policy

- To explain to students clearly the age-appropriate standards for appreciating the thoughts and words of others.
-

For parents:

- To understand the reasons why academic integrity is essential
- To support their children in demonstrating academic integrity in their learning at home
- To ensure that home learning is done by the child and not another person

Actions to be taken:

If the work submitted falls short of these expectations, in the first instance, the teacher will discuss it with the student and advise them further on our expectations and how to meet them. The teacher may ask for the work to be done again and they will notify the student's class teacher. If it happens again, the class teacher will involve the Head of School. If the matter is serious, the Deputy Principal/ PYP Coordinator and parents will be invited to discuss an appropriate response.

The Role of Artificial Intelligence in Learning :

At Southbank we recognise the importance of equipping our students with the skills and knowledge necessary to use AI safely, ethically, and responsibly in their school work. We are committed to providing a supportive environment where students can explore the possibilities of AI while upholding the principles of academic integrity and responsible use. Students will not access AI from their own devices however teachers may model how to use AI in various ways with the students.

Definitions:

Academic Integrity: Respecting the creativity of others and acknowledging where our ideas, images and information come from

Citation: The way in which the sources of information are shown in the written recording

Collusion: Claiming that a piece of work was independently completed when it is actually the result of collaboration

Plagiarism: Copying someone's ideas or work on purpose or by accident, without acknowledging the sources

Cases of academic dishonesty will be dealt with on a one to one basis with the aim of ensuring that the person involved can learn from their mistakes and move on positively without prejudicial treatment. In the unlikely case of cheating in a standardised test, the student will be accompanied by their parents in discussions to resolve the matter.

Sources

Academic honesty in the IB educational context, IBO, August 2014
Programme Standards and Practices 2020

Appendix

Year group expectations for academic integrity

Southbank International School IBPYP Academic Integrity Policy

Grade	Students will...
Early Childhood & Kindergarten	<ul style="list-style-type: none"> ● Begin to understand when the thoughts are their own or taken from examples in the classroom or others. ● Learn to retell what they have read in their own words. ● Understand and mark their work with a copyright symbol
Grade One	<ul style="list-style-type: none"> ● Start to verbalise who has contributed which ideas in group work. ● Discuss where they located their information. ● Write the title of the source when carrying out research. ● Begin to use the language of academic integrity. ● Learn how to summarise what they have read.
Grade Two	<ul style="list-style-type: none"> ● Acknowledge when ideas have come from peers. ● Cite sources by writing the title of the book, video or website. ● Further develop an understanding of language to do with and the need of academic integrity. ● Practise how to summarise and begin to understand the importance of paraphrasing.
Grade Three	<ul style="list-style-type: none"> ● Acknowledge when ideas have come from peers. ● Learn to find images which are copyright free or labelled for reuse. ● Understand language to do with and the need for academic integrity. ● Practise summarising and paraphrasing.
Grade Four	<ul style="list-style-type: none"> ● Name and date all own work. ● Acknowledge when ideas have come from peers. ● Continue to find images which are copyright free or labelled for reuse. ● Understand language to do with and the need for academic integrity. ● Practise summarising and paraphrasing. ● Begin to use simplified citation to create bibliographies: <ul style="list-style-type: none"> ○ For book based sources- title and author ○ For websites- copy URL ○ For images- copy URL when not copyright free or labelled for reuse ○ For interviews- name of the interviewee, date and place of interview
Grade Five	<ul style="list-style-type: none"> ● Acknowledge when ideas have come from peers. ● Continue to find images which are copyright free or labelled for reuse. ● Understand language to do with and the need for academic integrity. ● Practise summarising and paraphrasing. ● Continue to use simplified citation to create bibliographies: <ul style="list-style-type: none"> ○ For book based sources - title and author ○ For websites- copy URL, authors name and date accessed ○ For images- copy URL when not copyright free or labelled for reuse ○ For interviews- name of the interviewee, date and place of interview ● Learn how to embed a quotation into a written piece of work: Introductory sentence, quote in inverted commas, followed by the author's last name and the page number in brackets. ● The book is then listed in the bibliography.