

## Academic Integrity Policy and Contract - MYP

Taking the Learner Profile as their inspiration, Southbank students inquire and then communicate their knowledge in a principled way. Students are taught to value academic integrity and guided in how to present their work in a recognised and acceptable format.

Academic integrity is a set of values and skills that promote personal integrity and good practice in teaching, learning and assessment.<sup>1</sup>As students move up through the MYP they are taught to present their work in an age appropriate manner and they develop the skills they will need for the Diploma and beyond.

### Academic Integrity

All students are expected to demonstrate academic integrity in the completion and submission of all work. To achieve this, students need to know what is acceptable practice and they are educated on this by their advisor, subject teachers and the librarian. This should enable them to avoid collusion and plagiarism when using another person's work.

**Collusion** is the supply of work from one person to another, knowing that it will be submitted (in whole or in part) by that person as their own.

**Plagiarism** is the presentation of someone else's work as one's own, in whole or in part, without acknowledgement.

**Paraphrasing** It is perfectly acceptable to use someone else's words or ideas, providing the source of the information is acknowledged. Changing the order of words or phrases, or the order of the original sentence and failing to cite the source, is unacceptable and regarded as plagiarism.

Students must attribute ideas, information or quotations derived from a known source.

Information that is common knowledge does not require an attribution.

When there is doubt whether the information is common knowledge, the source should always be attributed.

If a student has any questions about academic integrity they are encouraged to seek advice from their advisor, teachers and the librarian.

### As a MYP student, I recognise that:

- If I use the words or ideas of another person in my own work I must acknowledge it
- I must not give my own work to another student knowing they will submit it as their own
- Any work I submit will be my own
- Whilst I can work collaboratively with other students when allowed to do so by a teacher, I will also work independently when the task demands it.

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If work submitted falls short of these expectations, in the first instance, the teacher will discuss it with the student and advise them further on our expectations and how to meet them. The teacher may ask for the work to be done again and they will notify the student's Advisor.

If it happens again, the Advisor will involve the Grade Leader and the MYP Coordinator and parents will be invited to discuss an appropriate response.

<b>Student name</b>		<b>Grade</b>	
<b>Student signature</b>		<b>Date</b>	

**Please sign and date two copies.**

**Retain one copy for your reference and give the other copy to your Advisor.**