

Academic Integrity Policy - MYP and DP

What is Academic Integrity?

Academic Integrity refers to the “choice to act in a responsible way whereby others can have trust in us as individuals” (International Baccalaureate Organization, 2019). Academic integrity is embedded in the Learner Profile. By adhering to the IB Learner Profile, students are choosing to act with academic integrity in their learning. This can be demonstrated through attributes such as:



All students are expected to demonstrate academic integrity in the completion and submission of all work. To achieve this, students need to know what is acceptable practice and they are educated on this by their advisor, subject teachers and the librarians. Expressing one's understanding in one's own words, having the courage to develop original ideas, the honesty in recognising contributors and sources, and the responsibility to the academic and global community in maintaining trust and fairness is an important part of a student's journey as an IB learner.

If a student has any questions about academic integrity, they should speak to their teacher, their advisor, the Head of Faculty, or the librarian.

What are your responsibilities as a student?

- Fully understand your school's policies and the policies of the IB.
- Complete all work in an honest manner to the best of your ability.
- Give credit to any sources of information used to complete your work by referencing.
- Information that is perceived to be common knowledge does not need to be cited, however, if there is any doubt about whether something is common knowledge, it should be cited.
- Do not receive (un-permitted) assistance from friends, family, tutors, businesses or websites, including but not limited to AI (such as ChatGPT).
- Do not give (un-permitted) assistance to friends unless the task allows collaboration.
- Demonstrate responsible use of technology when completing tasks.

Academic Integrity Policy and Contract - MYP & DP

Date reviewed: October 2023

Date for next review: October 2025

Academic integrity is a set of values and skills that promote personal integrity and good practice in teaching, learning and assessment. As students move up through the MYP they are taught to present their work in an age appropriate manner and they develop the skills they will need for the Diploma and beyond.

What is Academic Misconduct?

When a student does not act with academic integrity, they are at risk of academic misconduct. The IB defines Academic Misconduct as “deliberate or inadvertent behaviour that has the potential to result in the student, or anyone else, gaining an unfair advantage in one or more components of assessment” (International Baccalaureate, 2019). This includes but is not limited to:

Collusion: Collusion is where students work together on an assessment task that should be completed individually. This includes submitting work that has or will be submitted by another student.

Plagiarism: Plagiarism is when a student uses the ideas, words or work of another, in whole or in part, without acknowledgement. This also includes paraphrasing (changing the order of words or phrases) the ideas and words of others without acknowledgement.

Duplication: Duplication refers to the submission of a student's own work for multiple assessment tasks.

Third-party cheating: Third-party cheating is when someone else does an assessment on the student's behalf. This could include but is not limited to:

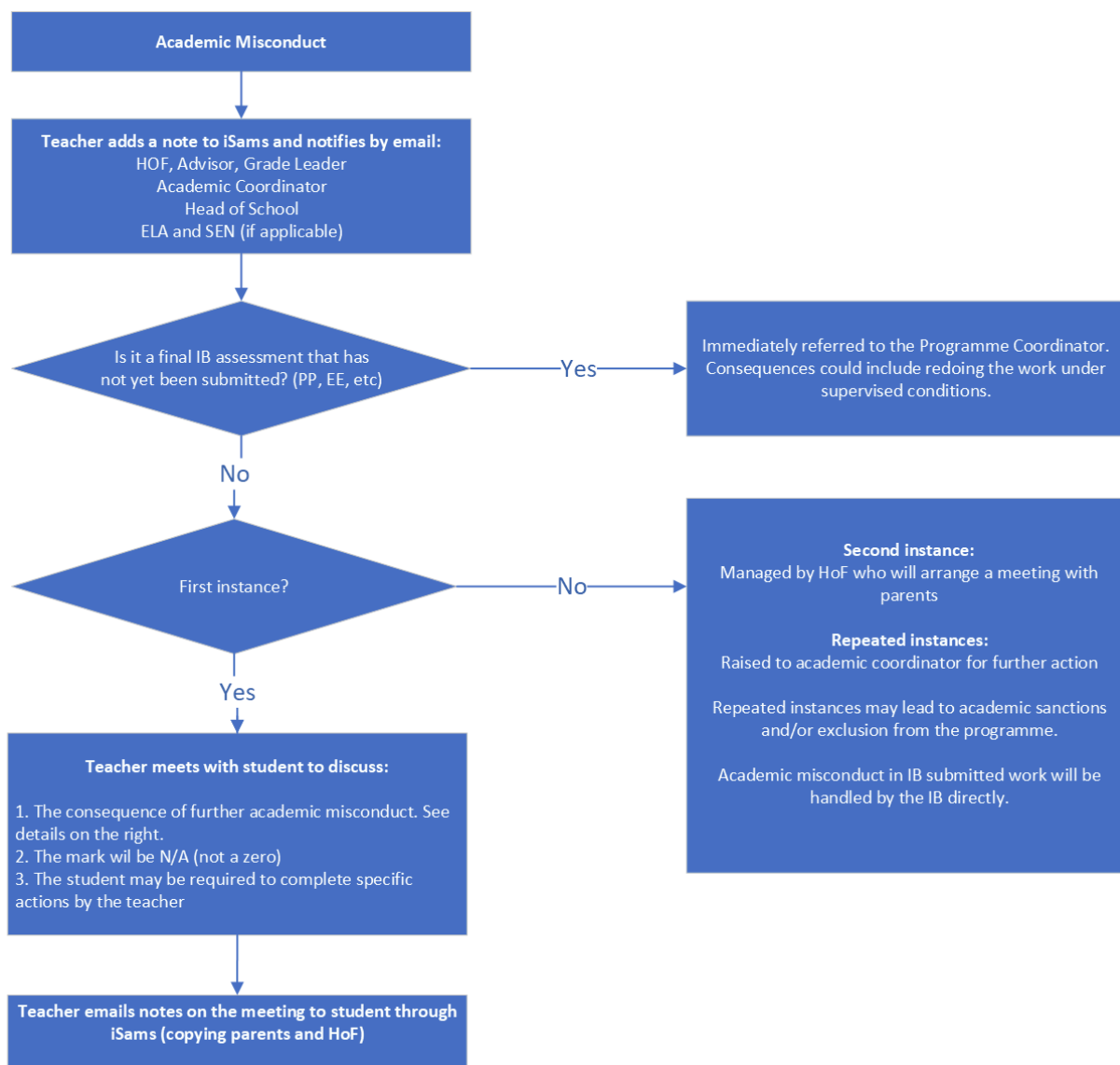
- Other individuals (for example, a tutor, friend, family member) or a company completing an assessment on the student's behalf;
- Use of Artificial Intelligence (AI) or other 'chatbots' including but not limited to ChatGPT to complete part of an assessment (unless the assessment explicitly states that the tool may be used). See guidance on the use of Artificial Intelligence below.

Examination Misconduct: Taking unauthorised materials into an examination or assessment, disrupting others or communicating with other students.

Guidance on the ethical use of Artificial Intelligence (AI) at Southbank

To address the unique challenges posed by the use of Artificial Intelligence (AI) in education, we maintain a dynamic AI Guidelines document ([student version](#), [teacher version](#)) separate from our school policy. This approach allows us to swiftly adapt to the evolving AI landscape, ensuring that our academic community is equipped with up-to-date guidance. These guidelines encompass a range of topics, including links to educational tools, citation protocols, risks of AI, and best practices for responsible and ethical AI utilisation.

What are the consequences for Academic Misconduct in the MYP and DP?



Please note: this guidance usually applies to Grades 9-12. Consequences for dealing with issues of academic misconduct in Grades 6-8 should be developmentally appropriate and determined at faculty level.

Further clarification on first instance:

- The teacher should consult with their Head of Faculty immediately for advice and action the teacher should take. It is the teacher's responsibility to lead this. The process should acknowledge the potential for growth rather than condemnation for a mistake made.
- For final IB assessments, the matter should be immediately discussed with the relevant Programme Coordinator.

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As an IB student, I recognise that:

- If I use the words or ideas of another person in my own work I must acknowledge it
- I must not give my own work to another student knowing they will submit it as their own
- Any work I submit will be my own
- Whilst I can work collaboratively with other students when allowed to do so by a teacher, I will also work independently when the task demands it.

Student name		Grade	
Student signature		Date	

Please sign and date two copies.

Retain one copy for your reference and give the other copy to your Advisor.